



University of Rwanda Harmonized Fees Structure

February 2015

A handwritten signature in blue ink, consisting of a stylized 'S' or 'R' shape.

POLICY COVER SHEET

Title	UR Fees Structure
Policy Number	UR-FIN-02
Approving Authority	Board of Governors
Approval date	25/02/2015
Type	Harmonised HLIs Fees Structure and New
Effective from	Approval date
Developed in	February, 2015
Policy Brief Summary	Defines UR Fees that are applied to different Services
Reason of existence	Better management of finances and proof of different payments made by/to UR Various Services.
Recommendation	Approval for the harmonized rates and allowances
Related Policies or References	Law No 20/2005 of 20/10/2005 Governing the organization and functioning of Higher Education
	Law No 71/2013 of 10/09/2013 Determining the Structure, Organization and Functioning of University of Rwanda (UR)
	UR Financial Management Manual
Policy Custodian	Deputy Vice Chancellor for Administration and Finance
Contact Office	University Corporate Services Unit
Consulted organs	<ul style="list-style-type: none"> - UR Senior Management Meeting - UR Directors of Finance (All Colleges)



Introduction

The University of Rwanda (UR) is a legal entity established under Law N° 71/2013 of 10/09/2013 determining its mission, powers, organization and functioning. It has combined the former 7 Public Higher Learning Institutions (HLIs), while Rwanda Teachers' Colleges (Rukara and Kavumu) and 5 Nursing Schools (Nyagatare, Byumba, Kibungo, Rwamagana and Kabgayi) joined later.

As such, it pays taxes and legal contributions. Taxes and legal contributions are determined by organic law, presidential and ministerial orders or administrative instructions. UR, through its Colleges and Campuses, offers services to third party and also appeals to services from third party. Any service bears a cost. Since its inception, former HLIs have been charging the services offered on one side, and paying the services received on the other side.

Up to now, the fees applied were fixed by Colleges under their individual department or Finance Committees. The present "**UR FEES STRUCTURE**" comprises the harmonized fees from former HLIs, Colleges and Schools fees that are applied to all services in order to facilitate their implementation and management. The UR Finance Committee is responsible for the review of the below fees to make sure that they are correlated with time and the approval is the responsibility of the Board of Governors.

Definition of Keywords

- a. **Administration and Tuition Fees:** those are fees paid by the students to UR in return for the benefit of its academic programs such as application fees, tuition fees, etc.
- b. **Revenue:** UR can use its infrastructure/facility or human capital to generate revenue (income generation), e.g. renting some of its infrastructures.
- c. **Undergraduate program:** Programs leading to a Bachelor's Degree
- d. **Post-graduate program:** Any program beyond Undergraduate program (Master's Degree or PhD)
- e. **External Part - Time Lecturer:** this is an external person, not permanently employed by UR, who is hired on part - time basis to teach at UR Colleges in a particular subject for a particular time.
- f. **Internal Part - Time Lecturer:** is a permanent Lecturer/Administrative Staff of UR Colleges, who, in addition to his/her normal teaching/administrative task, is assigned teaching task that will enforce him/her in contract with the University.
- g. **Facilitation:** any means, in monetary or any other form, made available by UR to its staff to support them in the fulfillment of their mission.

1. University of Rwanda Tuition Fees

1.1. UR Undergraduate Tuition Fees

Student Categories	1 st Installment	2 nd Installment	3 rd Installment	Grand Total (Rwf)
	Tuition Fees (Rwf)	Tuition Fees (Rwf)	Tuition Fees (Rwf)	
Self-sponsored students	200,000	200,000	200,000	600,000
Students under categories 5&6 of Ubudehe	200,000	200,000	200,000	600,000
Students under categories 3&4 of Ubudehe	100,000	100,000	100,000	300,000
Students under categories 1&2 of Ubudehe	0	0	0	0

- Tuition Fees and Other Related Fees are paid in Three Installment defined before the starting date of Academic Year in University Prospectors.
- Students are requested to pay to their respective College's bank account.
- Retake for one Credit is 5,000 Rwfs and should be paid during registration period.

NB: *Deadline for paying Fees is fixed annually before the starting date of academic year.*



1.2. UR Masters and PhD Program Costs and Payment Modalities

S/N	PROGRAMME	TOTAL (Rwf)	Year of Programme	No of Sem.	Campus	College
1	Msc in Agro forestry and Soil Management	3,000,000	2	4	Huye	CAVM
2	Msc in Water Resources and Environmental Management	3,600,000	2	4	Huye	CST
3	Msc in Information and Communication and Technology	3,000,000	2	4	Nyarugenge	CST
4	Postgraduate Diploma in Applied and Geo-Information Sciences	1,800,000	2	4	Nyarugenge	CST
5	Msc in Applied Mathematics	2,100,000	2	4	Nyarugenge	CST
6	MA in Development Studies	2,400,000	2	4	Huye	CASS
7	Msc in Biodiversity Conservation	2,700,000	2	4	Huye	CST
8	MA in Peace and Conflict Studies	2,400,000	2	4	Nyarugenge	CASS
9	MA in Genocide and Prevention Studies	2,400,000	2	4	Nyarugenge	CASS
10	Msc in Economics	2,400,000	2	4	Huye	CBE
11	Msc in ICT Policy and Regulations	1,800,000	2	4	Huye	CBE
12	Msc in Accounting	2,400,000	2	4	Huye	CBE
13	Master of Business Administration	2,400,000	2	4	Rusizi	CBE
14	Msc in Business Law	2,400,000	2	4	Kigali	CASS
15	Msc in Pharmaceutical Sciences	2,400,000	2	4	Huye	CMHS
16	Msc in Clinical Psychology	2,400,000	2	4	Huye	CMHS
17	MMed in Pediatrics	4,800,000	2	4	Huye	CMHS
18	MMed in Internal Medicine	4,800,000	2	4	Huye	CMHS
19	MMed in Surgery	4,800,000	2	4	Huye	CMHS
20	MMed in Gynecology and Obstetrics	4,800,000	2	4	Huye	CMHS
21	MMed in Anesthesia and Reanimation	4,800,000	2	4	Huye	CMHS
22	MMed in Ear Nose and Throat	4,800,000	2	4	Huye	CMHS
23	MMed in Family and Community Medicine	4,800,000	2	4	Huye	CMHS
24	Msc in Public Health	3,600,000	2	4	Huye&Rusizi	CMHS
25	Msc in Epidemiology	3,600,000	2	4	Huye	CMHS
26	Msc in Field Epidemiology, Laboratory and Management	3,600,000	2	4	Huye	CMHS
27	Master of Hospital Care and Health Administration	3,600,000	2	4	Kicukiro	CMHS
28	Msc in Agribusiness	3,000,000	2	4	Rubilizi & Rusizi	CAVM

29	Msc in Health Informatics		2,400,000	2	4	Kicukiro	CMHS
30	Masters in Gender and Development		1,800,000	2	4	Nyarugenge	CASS
31	Master of Education in Curriculum and Instruction Development		1,800,000	2	4	Remera & Rusizi	CE
32	Master in Operation Communication		2,400,000	2	4	Nyarugenge	CST
33	Msc in Information System		2,400,000	2	4	Nyarugenge	CST
34	Msc in Highway Engineering & Management		2,400,000	2	4	Nyarugenge	CST
35	MA in Transportation Engineering & Economics		2,400,000	2	4	Nyarugenge	CST
Master of Philosophy – Full Time							
32	Band 1: Non-Lab, non-fieldwork		3,000,000	2	4	Huye	CMHS
	Band 2: Fieldwork based		3,300,000	2	4	Huye	CMHS
	Band 3: Lab based		3,600,000	2	4	Huye	CMHS
Master of Philosophy – Part Time							
33	Band 1: Non-Lab, non-fieldwork		2,160,000	2	4	Huye	CMHS
	Band 2: Fieldwork based		2,400,000	2	4	Huye	CMHS
	Band 3: Lab based		2,700,000	2	4	Huye	CMHS
PhD by Research							
34	PhD by Research		4,200,000	4	8	Gikondo	CMHS
Other Required Fees to be paid during Application & Registration Period (in Rwf)							
1	Application fees		10,000	<i>Paid during application</i>			
2	Registration Fee		50,000	<i>Paid during Registration</i>			
3	Student Life Insurance		2,000				
4	Student Union Contribution		1,000				
5	Caution Money		25,000				

Fees payment modalities are equally paid subject to the number of semester to be covered. However students should make sure that payment are made before doing exams. UR will announce deadlines accordingly.

2. ALLOWANCES FOR UNIVERSITY OF RWANDA ORGANS

2.1. UR Board of Governors (BoG) Members Sitting Allowances

Sitting Allowances for UR BoG Members	
Function	Amount Net (Rwf)
Chairperson	120,000
Vice-Chairperson	100,000
Rapporteur	80,000
Member	80,000

2.2. UR Academic Senate Members Sitting Allowances

The members of Academic Senate and Academic council, due to the fact that they are UR Staff on duties, no additional allowances to their normal work are allowed for attending Academic Senate or Academic Council meetings. However, mission allowances on the basis of their positions (Level) and living location will be accommodated by applying RURA and MININFRA instructions respectively.

2.3. Risk, Assurance and Audit Committee Members Sitting Allowances

Sitting Allowances for UR BoG Members	
Function	Amount Net (Rwf)
Chairperson	120,000
External Members	100,000

Internal Members and any Staff invited for the Scheduled meeting will benefit Mission allowances on the basis of the working locations, Level and Number of days allocated to this meeting.

2.4. Responsibility Allowances for University Directors

S/N	Position	GROSS	PAYE 30%	RSSB 3%	RSSB 5%	NET
1	University Director of Research & Post-Graduate Studies Unit	597,015	79,105	17,910	29,851	400,000
2	University Academic Registrar	597,015	179,105	17,910	29,851	400,000
3	University Director of Academic Affairs & Quality Assurance Unit	597,015	179,105	17,910	29,851	400,000
Monthly Allowance		1,791,045	537,314	53,731	89,552	1,200,000
Annual Allowance		21,492,540	6,447,762	644,776	1,074,627	14,400,002

2.5. Responsibilities Allowances for Deans, Academic Directors, Deputy Deans & HoD at College Level

POSITION	GROSS	PAYE 30%	RSSB 3%	RSSB 5%	NET (Rwf)
Deans & Academic Directors	392,538	117,761	11,776	19,627	263,000
Deputy Deans	295,523	88,657	8,866	14,776	198,000
Heads of Department	223,880	67,164	6,716	11,194	150,000

Directors, Campus Manager / Administrators are entitled for a monthly Lump sum paid on the prescribed format. However Course Coordinators, Module Leader working hours are conceptualized in their Workload. Lump sum is calculated on the basis of their Level and Index.

2.6. Responsibility Allowances for IEBMIS PMT Members

	POSITION	GROSS	PAYE 30%	RSSB 3%	RSSB 5%	NET
1	Project Manager / Coordinator	310,448	93,134	9,313	15,522	208,000
2	Overall System Manager and Assistant Coordinator	280,597	84,179	8,418	14,030	188,000
3	Overall Data Manager	173,135	51,941	5,194	8,657	116,000
4	Training Manager and logistics	173,135	51,941	5,194	8,657	116,000
5	Student Business Analyst	173,135	51,941	5,194	8,657	116,000
6	Finance Business Analyst	173,135	51,941	5,194	8,657	116,000
7	Database Administrator	173,135	51,941	5,194	8,657	116,000
8	Human Resource Business Analyst	173,135	51,941	5,194	8,657	116,000
9	Academic Records Manager	173,135	51,941	5,194	8,657	116,000
	Monthly Allowance	1,802,990	540,897	54,090	90,150	1,208,003
	Annual Allowance	21,635,880	6,490,764	649,076	1,081,794	14,496,040

2.7. UR - SPIU Salary Structure

UNIVERSITY OF RWANDA - HEAD OFFICE/College - SALARY STRUCTURE - 2015																
N°	POST	I.V	Nbr	Level	Index	Basic Salary	Housing	Transp	Other	RAMA	CSR	Gross Salary (Rwf/Month)	Net Salary	Lump sum	Communication	Bonus
1	SPIU Coordinator	500	1	1.IV	2,608	1,304,000	186,286	-	-	97,800	74,514	1,662,600	916,691	430,198	140,000	-
2	Program Manager	500	1	2.IV	2,173	1,086,500	155,214	-	54,325	81,488	64,802	1,442,329	802,859	319,465	100,000	-
3	Sector Specialist	500	1	3.IV	1,811	905,500	129,357	-	45,275	67,913	54,007	1,202,051	671,776	208,731	60,000	-
4	DAF	500	1	3.III	1,575	787,500	112,500	-	39,375	59,063	46,969	1,045,406	586,319	208,731	80,000	-
5	M&E Specialist	500	1	3.III	1,575	787,500	112,500	-	117,537	59,063	50,877	1,127,477	638,688	208,731	60,000	-
6	Procurement Specialist	500	1	3.III	1,575	787,500	112,500	-	117,537	59,063	50,877	1,127,477	638,688	208,731	60,000	-
7	Legal Specialist	500	1	3.III	1,575	787,500	112,500	-	117,537	59,063	50,877	1,127,477	638,688	208,731	60,000	-
8	Chief Accountant	500	1	4.III	1,313	656,500	93,786	93,786	97,985	49,238	42,414	1,033,708	600,754	-	-	-
9	Internal Auditor	500	1	5.III	1,094	547,000	78,143	78,143	81,642	41,025	35,339	861,292	503,221	-	-	-
10	IT in charge of Database	500	1	5.III	1,094	547,000	78,143	78,143	81,642	41,025	35,339	861,292	503,221	-	-	-
11	Information, Education & Communication	500	1	5.III	1,094	547,000	78,143	78,143	81,642	41,025	35,339	861,292	503,221	-	-	-
12	Accountant	500	1	5.III	1,094	547,000	78,143	78,143	81,642	41,025	35,339	861,292	503,221	-	-	-
13	HR & Logistics	500	1	6.III	912	456,000	65,143	65,143	68,060	34,200	29,460	718,006	422,166	-	-	-

	Officer																			
14	Field Officer (A1 or A0)	500	1	7.III	760	380,000	54,286	54,286	54,286	54,286	56,716	28,500	24,550	598,338	354,472	-	-	-	-	-
15	Administrative Assistant	500	1	7.III	760	380,000	54,286	54,286	54,286	56,716	28,500	24,550	598,338	354,472	-	-	-	-	-	-
16	Cashier	500	1	9.III	449	224,500	32,071	32,071	32,071	33,507	16,838	14,504	353,491	215,965	-	-	-	-	-	-
17	Technician (A2)	500	1	9.III	449	224,500	32,071	32,071	32,071	33,507	16,838	14,504	353,491	215,965	-	-	-	-	-	-
18	Secretary	500	1	9.III	449	224,500	32,071	32,071	32,071	33,507	16,838	14,504	353,491	215,965	-	-	-	-	-	-
19	Driver	500	1	12.III	204	102,000	14,571	14,571	14,571	15,224	7,650	6,590	160,606	106,853	-	-	-	-	-	-
	Total		19																	
Gross Salary Including Salaries, Lump Sum and Communication Allowance										<u>224,433,263</u>										

All UR Projects should be combined in the College SPIU for cost effectiveness and project well management under the management of UR SPIU Coordination Office. The donors or project sponsor during negotiation should respect this portfolio. Salaries and finger benefits should be the same at both head office and college level project staff.

2.8. UR Staff top-up

All UR Staff will benefit 15% of gross salary top-up from internal generated income. The top-up may change depending on the amount of generated income.

3. Communication Allowances

UR will provide Staff with Working Phones and Closer User Group to facilitate smooth running of University Service. Project Staff will also benefit to the scheme defined by the University.

4. Field Visit and Internship Fees

The fees have been defined as follows:

4.1. Fees for Local Field

Function	Fees Descriptions	Amount
Field Study	Breakfast	1,500
	Lunch	2,000
	Supper	2,000
	Accommodation	10,000/ Night
Internship	Internship/Transport	30,000/Month

Students who conduct Field study outside the country will get 140 USD/day that comprise all cost related to the management of his/her internship.



5. Rate Price @ Radio Salus - CASS - Huye Campus

1. ANNOUNCEMENTS		
Public Announcements	1 st Page	2 000 Frw
Character size: 14 pt Line/Spacing :1.5	2 nd Page & above	5 000 Frw/Page
Public Announcements with tables	Full Page	5 000 Frw/Page
Personnel announcements		2 000 Frw/Page
Obituaries		Free of charge for 3 times only
1. Radio Programs	Co-owned Radio programs	3 000 Frw/Minute
	Private radio programs	4,500 Frw/Minute
	Sponsorship	Agreement between the Radio & Sponsor through a signed contract.
2. Advertising		150 Frw/Second
3. Mentions in a program (Big institution)	Broadcasting	30,000 Frw/Week
	Production	20,000 Frw/Week

6. Mini - Printing Rates - CASS - Huye Campus

Mini - Printing Section Pricing List

#	DESCRIPTIONS	U.P (Rwf)
A.	SIMPLE BINDING: books, Mémoire, Students' notes , etc.	
	With Bristol Papers A4	500
	With Spiral and Bristol A4 Papers	500
	With transparent Papers A4 and special glue	700
	With Bristol large format	1,000
B.	HARD BINDING	
	Small sized book	1,000
	100 pages book	2000-3000
	Big sized book	5,000
C.	PRINTING, PHOTOCOPY & ASSEMBLING	
	1. PRINTING	
	Black and white printing (1 page A4)	50
	Black and white printing with image/photo(1 page A4)	100
	Black and white printing with Bristol papers/photo(1 page A4)	100
	Color printing A4/1 page	500
	Color printing A4 with an image/photo/1 page	1,000
	Color printing A4 with on Bristol carton/ 1 page	1,000
	2. PHOTOCOPY	
	With A4 format (without own papers)/page	30

	With A4 format (with own papers)/ page	20
D.	ASSEMBLING	
	Assembling cost per 1 volume	5
	Stappling one volume cost	10
	Trimming cost per page	1
	Trimming 1 Ream of A0 Bristol Papers into A4	2,000
	Cutting into business cards/1 unit (with own printed papers)	20
E.	OTHER MINIT PRINTING PRODUCTS	
	Students' examination booklet cost per unit	200
	Production Students' cards	300
	Production of colored transmission note books/100 pages	25,000
	Production of black & white transmission note books/100 pages	2,500
	Producing the B&W purchase requisitions forms book/100 pages	5,000
	Producing the materials order book/100 pages	5,000
	Production of Students' examination access cards	150
	Production of the Business card per unit	150

7. Tarifs of Audiovisual Services - CASS - Huye Campus

This charge sheet is done based on the events that commonly take place in the Auditorium and Théâtre de Verdure comparing to the charges of competitors offering the similar services.

The events that commonly take place in the Auditorium and Théâtre de Verdure are:

- Concert
- Meeting
- Public lectures
- Films screening
- Festivals and Theatres
- Wedding
- Others

Descriptions	Amount
Renting Auditorium	Outsiders (Rwfs)
Live concert	300,000
Live & playback concert (Mixed)	400,000
Play back concert	200,000
One day Festivals	400,000
Renting Theatre de Verdure for paying activities	
Live concert	200,000
Live and playback concert (Mixed)	200,000
Play back concert	150,000
One day Festivals	200,000
One day Festivals	200,000

Renting Auditorium for other activities	100,000
Power point services	
Preparation and presentation	50,000
Simple presentation	20,000
Screening films outside auditorium	
Complete system for film screening for outside	100,000
Indoor screening	50,000

N.B: Transport Costs is not captured in these rates because it has to be covered by the customers. The contract should be signed by UR authorities and customer before the event take place. UR staff and student and their relatives on first level (parents, students, and spouse) shall be charged 50% of any of the services above.

9. University of Rwanda - Colleges and Campuses Other Fees

Denomination	Local/EAC Students		Foreign/Non - EAC Students	
	Amount (Rwf)	Approved Fee Charges Regularity	Amount (USD)	Approved Fees Charges Regularity
Application Fee - Undergraduates (non - refundable)	5,000	Once	25	Once
Application Fee - Postgraduates (non - refundable)	10,000	Once	50	Once
Registration Fees - Undergraduates (non - refundable)	25,000	Per Year	70	Per Year
Registration Fee - Postgraduates (non - refundable)	50,000	Per Year	90	Per Year
Module Retake	5,000	Per Credit	15	Per Credit
Remarking fee (refundable when successful)	5,000 per component	Upon request/per subject	30	Upon request/per subject
Tuition Fee for Students repeating a year	usual Tuition Fee	Per Year	usual Tuition Fee	Per Year
Lost Degree	50,000	Upon Request	125	Upon request
Degree certificate	free	Once	free	Once
Translation fees	10,000/page	Upon Request	20	Upon request
Lost student card	2,000	Upon Request	5	Upon request
Late registration	10,000	N/A	21 (Plus 2 U\$ per/day)	Coming for registration
Caution money (refundable)	25,000	Once	200	Once
Renting gowns (refundable)	20,000	Graduation Period	50	Graduation period
Student Medical Insurance	7,000	Once	20	Once
Student Life Insurance	2,000	Once	15	Once
Student Union Contribution	1,000	Once	10	Once
Accommodation Fees	6500/ monthly deduction	Once		
Guest House Fees	-	Per Night	65	Per Night

UR - CBE Stadium	100,000	One Day	143	One day
UR - CBE Stadium	400,000	One Week	571	One week
UR - CBE Stadium	1,000,000	One Month	1,429	One Month
UR - CBE Garden (For Photos)	30,000	One Day	43	One day
Toilet Paper Fees	2000	Once	3	Once
UR - CMHS Nyarugenge Campus Renting Halls	300,000	Per Day		Per Day
Corrections of Academic Transcripts				Any request for correction come after graduation, if correction are attributed to wrong records provided by students
UR - CAVM Laboratories Fees	10,000	Per One	14	
UR - CAVM Guest House Fees	10,000	Per Night	15	Per Night
UR - CAVM Busogo Residential House Rental Fees - Category 1	100,000	Per Month	143	Per Month
Busogo Residential House Rental Fees - Category 2	70,000	Per Month	100	Per Month
Busogo Residential House Rental Fees - Category 3	40,000	Per Month	57	Per Month
Rubilizzi Residential House Rental Fees - Category 1	150,000	Per Month	214	Per Month
UR - CAVM Rubilizzi Residential House Rental Fees - Category 2	100,000	Per Month	143	Per Month
UR - CAVM Stadium	100,000	One Day	143	One Day
UR - CAVM Stadium	400,000	One Week	571	One Week
UR - CAVM Stadium	1,000,000	One Month	1429	One Week
UR - CAVM Garden (For Photos)	30,000	One Day	43	One Day
UR - CASS Huye Campus Stadium	100,000	One Day	143	One Day
UR - CASS Huye Campus Stadium	400,000	One Week	571	One Week
UR - CASS Huye Campus Stadium	1,000,000	One Month	1429	One Month
UR - CASS Huye Campus Garden (For Photos)	30,000	One Day	43	One Day
Missing a Student ID	5,000	Per One	7	
Library Fines	2,000	Per Day	3	Fines are charged to lost/failed to correct card
TOEFL & GMAT	200\$	Per Test	200	Per Test
UR - CBE Gikondo Campus Rental of Residential House	150,000	Per Month	214	Per Month

with 3 Rooms						
UR – CBE Gikondo Campus Rental of Residential House with 2 Rooms	100,000	Per Month	143		Per Month	
UR – CBE Gikondo Campus Rental of Residential House with 1 Room	50,000	Per Month	71		Per Month	
UR – CBE Gikondo Campus Rental fee for Big Auditorium	300,000	Per Day	429		Per Day	
UR – CBE Gikondo Campus Rental fee for Small Auditorium	200,000	Per Day	286		Per Day	
UR – CBE Gikondo Campus Rental fee of the Garden for Video Taking	100,000	Per Day	143		Per Day	
UR – CBE Gikondo Campus Auditorium 1&2/ Modern Lecture Room	400,000	Per Day	571		Per Day	
UR – CBE Gikondo Campus Class Room	100,000	Per Day	143		Per Day	
Conference Room / CBE Learning Complex	500,000	Per Day	714		Per Day	
UR – CBE Gikondo Campus Rental Fee for Seminar/ Lecture Room	50,000	Per Day	71		Per Day	
UR – CE Remera Campus Stadium	100,000	One day	143		One day	
UR - CE Remera Campus Stadium	400,000	One week	571		One week	
UR - CE Remera Campus Stadium	1,000,000	One Month	1,429		One Month	
UR CE Remera Campus Garden (For Photos)	30,000	One day	43		One day	
Study material for CE & affiliated campuses and TTCs students	15,000	Per Module		21	Per Module	
TTC Certificate	5,000	Per Copy		7	Per Copy	
Library membership for non-CE users	10,000	Per year		14	Per Year	
UR – CE Remera Campus Conference Complex - Hall	600,000	Per day		857	Per day	
UR – CE Remera Campus Conference Complex - Seminar Room	50,000	Per day		71	Per day	
UR – CE Remera Campus Training room	50,000	Per day		71	Per day	
UR – CE Remera Campus Training Room + Computer	54,000	4,000/computer/Per day		77	4000/computer/Per day	
UR – CE Remera Campus Other Halls (2)	240	Per day(including Public Address system)		0	Per day(including Public Address system)	

UR – CE Remera Campus Laboratories (Biology, Chemistry, Physics)	50,000	/ session/ not more than 25 students/Per day	71	/ session/ not more than 25 students/Per day
	100,000	/session/ group of 25 to 50 students/Per day	143	/session/ group of 25 to 50 students/Per day
	120,000	/session/ group more than 50 students/Per day	171	/session/ group more than 50 students/Per day
UR – CE Remera Campus Computer Lab	54,000	4000/computer/Per day	77	4000/computer/Per day
UR – CE Remera Campus Class room (Salle de Classe)	40	Per day	0	Per day
UR – CE Remera Campus Chair	150	Chair/day	0	Chair/day
UR – CE Remera Campus Tents - Small (50 places)	40,000	Per day	57	Per day
UR – CE Remera Campus Tents - Medium (100 places)	80,000	Per day	114	Per day
UR – CST Nyarugenge Campus Workshops (MCM)	U\$ 300	One session	300	Per session
UR – CST Nyarugenge Campus Tuition fee in ICT	161,000	Per module	337	Per module
UR – CST Nyarugenge Campus Tuition fee NCC1	600,000	Once	1,255	Once
UR – CST Nyarugenge Campus Tuition fee NCC2	750,000	Once	1,568	Once
UR – CST Nyarugenge Campus Tuition fee NCSE	1,902,000	Once	3,977	Once
UR – CST Nyarugenge Campus Tuition fee CCNA	440,000	Once	920	Once
UR – CST Nyarugenge Campus Tuition fee Linux	870,000	Once	1,819	Once
UR – CST Nyarugenge Campus III Conference hall	200,000	One day	286	Once
UR – CST Nyarugenge Campus Auditorium P001	200,000	One day	286	Once
UR – CST Nyarugenge Campus Auditorium P002	150,000	One day	214	Once
UR - CST Nyarugenge Campus Stadium (Available for use only afternoons and weekends)	150,000	One day	214	Once
	500,000	One week	714	Once
	1,500,000	One Month	2,143	Once
UR - CST Nyarugenge Campus Computer Lab	125,000	One Day	179	Once
UR - CST Nyarugenge Campus Garden (For Photos)	40,000	Once	57	Once
UR – CMHS Nyarugenge Campus Garden (For Photos)	30,000	One day	43	One day

10. Rates for Languages

Service Price	Category	Languages		
		Amount (Rwf)	Amount in USD	Regularity
Proficiency Testimonial	Still at CST	10000	14	Once
	1-2 Years after CST	15000	21	Once
	3-More years after CST	20000	29	Once
Proficiency Test	(1-5)	50,000	71	Once
	(6-10)	40,000	57	Once
	(11-20)	30,000	43	Once
	(21-30)	25,000	36	Once
	More than 30	20,000	29	Once
Short Courses	N/A	60,000Rwf/ 60hrs Session = 180,000Rwf/ 180 Hrs Level	257	60,000Rwf/ 60hrs Session = 180,000Rwf/ 180 Hrs Level

11. Social and Welfare interventions

11.1. Death of UR Staff Member

11.2. UR Local Staff Member

In addition to the provisions of the Ministerial Order n° 01 of 02/07/2010 Fixing the period and modalities for payment and amount to be paid for funeral indemnities, UR will assist the family with:

- Transport of the body to Cemetery, and;
- Financial contribution: 200,000 Rwf

11.3. Expatriate Staff: Application of contractual terms

12. **Death of a Student:** UR will assist the family with the provision of 50,000 Rwfs Financial contributions.

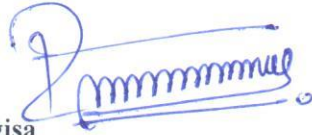
Bank accounts used by College in College Revenue Collections

Customers or Students, depending on the service to be paid to University are requested to pay to their respective detailed fees above on the College bank accounts as per the detailed list:

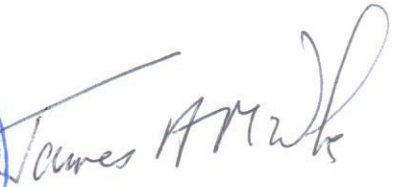
University of Rwanda College/Campus	Bank of Kigali (BK)	I&M Bank (Rwanda)
UR - College of Arts and Social sciences (CASS)	00094 - 0651928 - 43	00010 - 5044380 - 02 - 92
UR - College of Agricultural, Animal Sciences and Veterinary Medicine (CAVM)	00094 - 0651931 - 40	00010 - 5044380 - 03 - 90
UR - College of Economics and Business (CBE)	00094 - 0651932 - 39	00010 - 5044380 - 04 - 87
UR - College of Education (CE)	00094 - 0651933 - 38	00010 - 5044380 - 05 - 84
UR - College of Medicine and Health Sciences (CMHS)	00094 - 0651934 - 37	00010 - 5044380 - 06 - 81
UR - College of Science and Technology (CST)	00094 - 0651935 - 36	00010 - 5044380 - 07 - 78

Conclusion:

The above rates and allowances are subject to regular revision, additions and adjustment.



Mr. Pudence Rubingisa
Deputy Vice Chancellor Administration and Finance



Prof. James McWHA
Vice Chancellor